

How do I export the results of a Non Payment Form

Last Modified on 09/26/2023 11:56 am PDT

Non Payment forms may be anything from an RSVP or Reservation to an Event, a Survey, Signup, Petition or many other things. You probably want to view the results of those forms! The process is the same as provided in the [Search Transactions](#) document with the choice of Non-Payment selected:

Search Transactions

Report Builder Saved Reports

Transaction Type

<input checked="" type="checkbox"/> Credit Card	<input checked="" type="checkbox"/> Paypal	<input type="checkbox"/> Matching Donations	<input type="checkbox"/> Offline ⓘ	<input checked="" type="checkbox"/> Non Payment ⓘ
<input checked="" type="checkbox"/> Collected	<input checked="" type="checkbox"/> Collected	<input type="checkbox"/> Collected		
<input checked="" type="checkbox"/> Pending	<input type="checkbox"/> Refunded	<input type="checkbox"/> Pending		
<input type="checkbox"/> Refunded				
<input type="checkbox"/> Voided				

To view the full procedure, [click here](#).