

Syncing Existing Contact Lists between Constant Contact and GiveSmart Fundraise

Last Modified on 06/02/2022 11:41 am PDT

After you have connected to Constant Contact as [outlined here](#), you may want to import your Contacts from Constant Contact to GiveSmart Fundraise, so you can immediately start sending emails through GiveSmart Fundraise. You may also want to sync your GiveSmart Fundraise contacts back to Constant Contact.

Note: The following sync procedure will only sync/work with email addresses. If you want to pull your list from Constant Contact to use for Texting, you must export it from Constant Contact and import it into GiveSmart Fundraise using the method [described here](#).

Where to Sync

To sync your Constant Contact account with your GiveSmart Fundraise account:

- Click on **Settings** (the Gear icon)



- Click on the **Integrations** category on the left, then the Email Marketing section in the middle.

Settings

Users

Fundraisers

Organization

Receipts and Notifications

Remittance

Billing

Integrations

Order History

Integrations

Power up your MobileCause account by connecting to a suite of powerful tools

Payments

Social Media

Email Marketing

Corporate Donation Matching

Analytics

- In Email Marketing, click on Sync Settings.

Name	Status	Activated On	Actions
Constant Contact	active	03/14/2018 14:38	Sync Settings

Syncing Process

On the **Sync Settings** page, you have the option to add GiveSmart Fundraise contacts to your Constant Contact and perform a one-time sync from Constant Contact into GiveSmart Fundraise. By default, both are chosen. If you would prefer not to sync one

direction, then click on the tile to remove the checkmark.

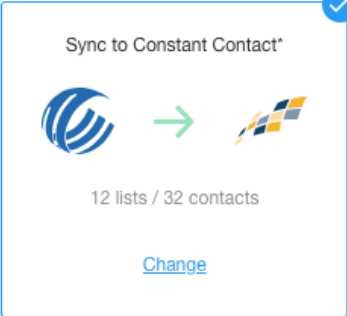
Sync Your Contact Lists

Sync Later

Sync Now

Manage your lists in one place, from the MobileCause platform, by syncing your lists. Copy your MobileCause lists to Constant Contact to start sending emails now. Additionally, leverage our text marketing capabilities by copying your Constant Contact lists.

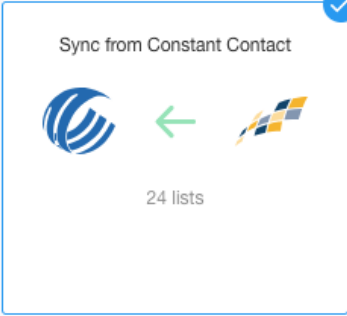
Sync to Constant Contact*

A tile with a blue checkmark in the top right corner. It features the MobileCause logo on the left and the Constant Contact logo on the right, with a green arrow pointing from MobileCause to Constant Contact. Below the logos, it says "12 lists / 32 contacts" and has a blue "Change" link at the bottom.

12 lists / 32 contacts

[Change](#)

Sync from Constant Contact

A tile with a blue checkmark in the top right corner. It features the MobileCause logo on the left and the Constant Contact logo on the right, with a green arrow pointing from Constant Contact to MobileCause. Below the logos, it says "24 lists".

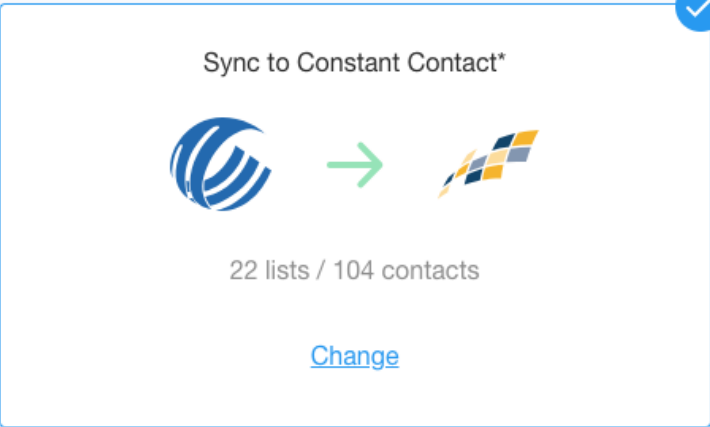
24 lists

*Syncing lists to Constant Contact may cause your monthly fee to change, we will not sync new contacts automatically.

**Sync lists from Constant Contact is a one time action and will not affect your monthly fee.

If you want to backup your GiveSmart Fundraise contacts and lists, you want **Sync to Constant Contact** checked. You can also click on **Change** to choose which lists you would like to send to Constant Contact.

Sync to Constant Contact*

A tile with a blue checkmark in the top right corner. It features the MobileCause logo on the left and the Constant Contact logo on the right, with a green arrow pointing from MobileCause to Constant Contact. Below the logos, it says "22 lists / 104 contacts" and has a blue "Change" link at the bottom.

22 lists / 104 contacts


[Change](#)

*Syncing lists to Constant Contact may cause your monthly fee to change, we will not sync new contacts automatically.

Note: Syncing lists to Constant Contact may cause your monthly fee to change, we will not sync contacts automatically. For more information, you will need to discuss it with Constant Contact. If you are exploring your options, you can see Constant Contact's pricing [here](#).

If you want to import Constant Contact records into GiveSmart Fundraise, you want **Sync from Constant Contact** checked. This sync option is a one time sync, so make sure everything is ready in your Constant Contact account.

Sync from Constant Contact



24 lists

**Sync lists from Constant Contact is a one time action and will not affect your monthly fee.

Either or both options that you choose, to actually sync, you must click the **Sync Now** in the upper right.

Sync Later

Sync Now

If you have chosen to Sync To Constant Contact, you will receive a warning message about potential additional fees to your Constant Contact account. If you are okay with this, then you can click **I Understand** to start the sync. Otherwise you can click **Not now** to sync at a later time.

Your reach is expanding!

MobileCause will sync **1 lists** with a total of **14 email contacts** to Constant Contact.

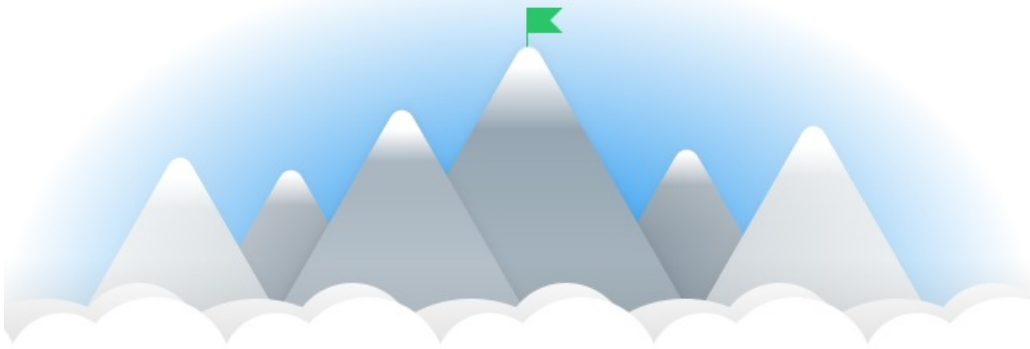
Please note: Syncing your contacts may increase your monthly fee, which is based on number of email contacts in your Constant Contact account.
[View pricing.](#)

By choosing "I Understand" you may incur additional charges.

I Understand

Not now

When you sync, it will take you to the completion page.

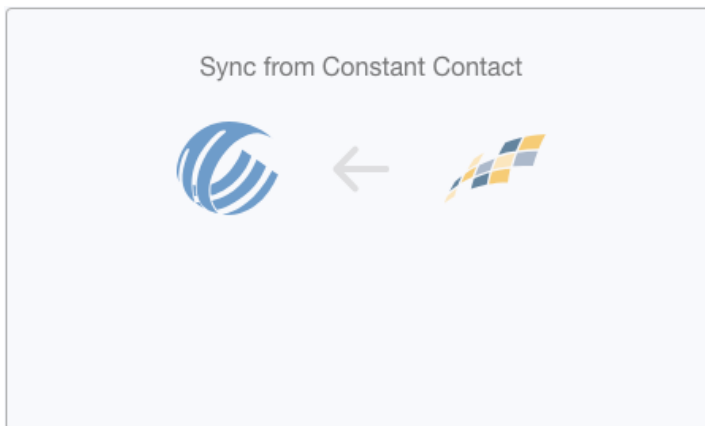


Congrats! You're all set up!

You will receive an email when the sync is complete.

[Go to Communication Center](#)

If you had chosen the one-time Sync from Constant Contact, the Sync Settings page will now show you that it has already been done.



You have previously chosen to sync lists from Constant Contact. This action cannot be taken again.

If you select **Sync Later**, it will save the lists you plan to sync so you will have to do it at a later time. You will get a warning message:

Are you sure you want to sync later?

In order to send messages to your contacts you must have lists with email addresses in them. In addition, syncing your lists between MobileCause and Constant Contact will ensure that your lists are in both systems and speed up the delivery of these messages in the future.

You can visit the Email Processors page in your account's Settings to sync additional lists or change which lists are synced.

Sync Later

Sync Now

The next step is to start sending Email messages through GiveSmart Fundraise. To follow the procedure, [click here](#).
