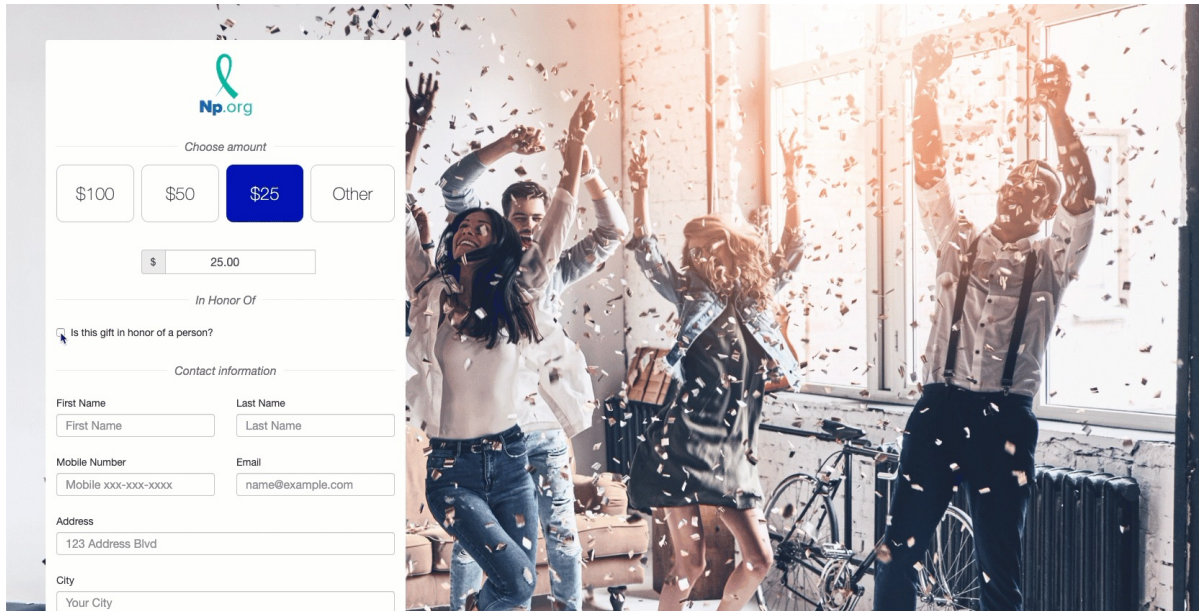


Dynamic Actions Example - Checkbox

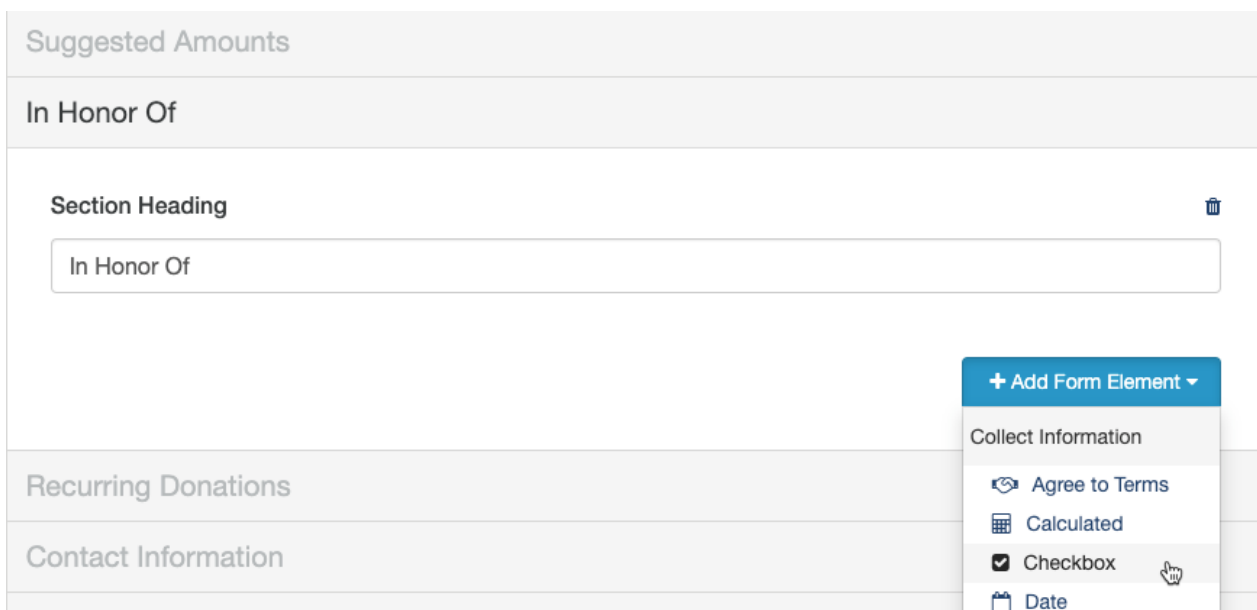
Last Modified on 09/25/2023 10:19 am PDT

This is an example build using Dynamic Actions, when you want to include an option for your supporter to choose whether to make this donation in honor of someone (or in memory of, etc.). It relies on a checkbox for creating the choice in the Dynamic Action. For more examples and a general overview of Dynamic Actions, [click here](#).



Add a separate Section if desired. Otherwise, open the section within your form where you want to place the form elements. For more information on adding sections, [click here](#).

Add the Checkbox Form Element



- Click **Add Form Element**
- Click **Checkbox**
- Provide a **Display Label**

- This is what will actually be seen on the form for your supporters to read.
- *Example: Is this gift in honor of a person?*
- Provide a **Report Label** if desired
 - This may be useful if the Display label is long, both for reporting and general usage
 - Example: Honor
- Select the **Default Status** for the checkbox, either **Checked** or **Unchecked**.
 - If the main focus is for honoring people, such as graduates, then checked may be a better choice to start
 - If the option is just an additional nice function you wish to add, then unchecked may be a better choice to start.
- Click **Save**.

Add Form Element - Checkbox ✕

Display Label ?

Is this gift in honor of a person?

Reporting Label ?

Honor

Default Status

Unchecked ⌵

Cancel

Save

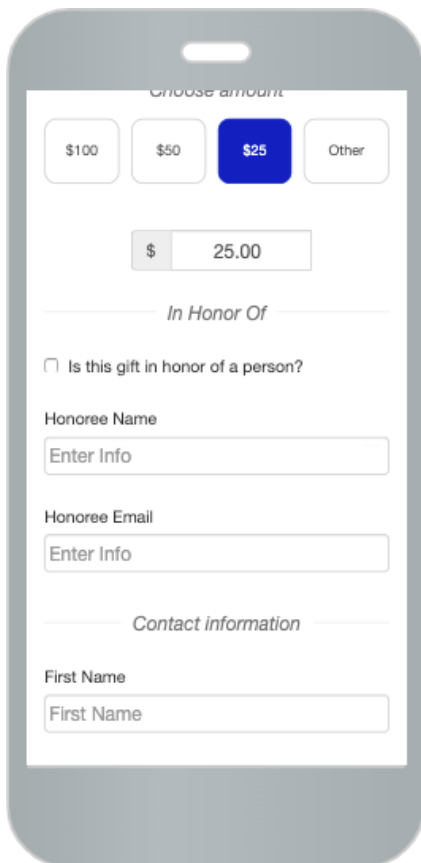
Add the Short Answer Form Element(s)

- Click **Add Form Element**
- Click **Short Answer**
- Provide a **Display Label**
 - *Example: Honoree Name*
- Provide a **Report Label** if desired
- Click **Save**
- Repeat for extra information to collect, like the Honoree's email address.
 - *Depending on what and why you want to collect the information, you may want to do this with a **Long Answer Form Element**, so your donor has more room to write their Dedication, Memory, etc.*

Honor	Checkbox	Show <input checked="" type="checkbox"/> Required
Honoree Name	Short Answer	Show <input checked="" type="checkbox"/> Required
Honoree Email	Short Answer	Show <input checked="" type="checkbox"/> Required

[+ Add Form Element](#)

When you have everything ready, all the elements will initially be visible on your form. Now it is time to Show/Hide specific elements with Dynamic Actions in the Checkbox element.



Click on the Dynamic Action icon to the right of the Checkbox line.



It will open the Dynamic Action window with the "sentence" you need to complete to activate the Dynamic Action.

When [the Reporting Label] is [Checked/Unchecked] show [Short Answer/Long Answer Elements]

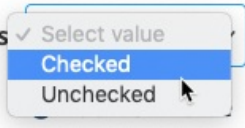

Click on the **Select Value** drop down.

Choose **Checked**.

Setup Dynamic Action - Calculated ×

Make your online forms dynamic by showing elements based on user responses.

When Honor

..... is  show 

Click the **0 Element Selected** dropdown

Select the Short and/or Long Form Elements created above.

Note: the Element Selected dropdown will show you all your added Form Elements across all the different Sections. This could allow you to significantly change the look and feel of your form by showing different images and videos, text and choices depending on which dynamic actions your supporter takes.

Setup Dynamic Action - Calculated



Make your online forms dynamic by showing elements based on user responses.

When Honor

..... is show

[+ Add new value](#)

0 Element Selected

Search elements

Clear All

In Honor Of

Honoree Name

Honoree Email

Elements

Terms

Reset Action

Cancel

Save

If you need to start over, you can click **Reset Action**.

When everything is ready, click **Save**.

The elements that are included in a Dynamic Action will now be noted in your form design.

Honor Sets: 2 Elements	Checkbox Dynamic	Show <input checked="" type="checkbox"/> Required <input type="checkbox"/>
Honoree Name Set by: 'Is this gift in honor of a person?'	Short Answer Dynamic	Show <input checked="" type="checkbox"/> Required <input type="checkbox"/>
Honoree Email Set by: 'Is this gift in honor of a person?'	Short Answer Dynamic	Show <input checked="" type="checkbox"/> Required <input type="checkbox"/>

[+ Add Form Element](#)

Your form will now hide those elements until the conditions of the dynamic element are matched.

Choose amount

\$ 25.00

In Honor Of

Is this gift in honor of a person?

Contact information

First Name

Last Name

Mobile Number

Choose amount

\$ 25.00

In Honor Of

Is this gift in honor of a person?

Honoree Name

Honoree Email

Contact information

First Name