

Add Agree to Terms Element

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For a run/walk or for any other form, you can include a **Agree to Terms** Form Element checkbox in its own section, to link to a page on your website with the details of the terms and conditions.

To add the **Agree to Terms**, you may want to create its own **Section**, [as outlined here](#).

Terms


I have read and agreed to the [terms and conditions](#).

Donation amount

\$50.00

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SECURE PAYMENT 

[Terms and Conditions](#)
[Privacy Policy](#)




Then simply select it from the **Add Form Element** button in (any of) the Section.

+ Add Form Element ▾

Collect Information

-  Agree to Terms
-  Calculated
-  Checkbox
-  Date
-  Drop-Down
-  Hidden
-  Item
-  Long Answer
-  Password
-  Short Answer

Design Form

-  Image
-  Text
-  Video

You will be presented with the **Add Form Element - Agree to Terms** option.

Add Form Element - Agree to Terms

Display Label 

I have read and agreed to the [terms and c](#)

Reporting Label: terms [edit](#) 

Default Status

Checked

Cancel

Save

Display Label

This form element starts with some standard language, written partially in HTML:

```
I have read and agreed to the terms and conditions.
```

All you will need to do is enter the link to your terms and conditions page between quotes and decide if you want it to open in a new tab or window.

Adding **target="_blank"** will open the link in a new window or tab. Without it, the link will open in the same window, meaning your form will not be open anymore. This is probably a good addition so the supporter doesn't lose their filled-in information on the form.

Example of a correctly edited Display Label:

```
I have read and agreed to the terms and conditions.
```

This will display and work like the following:

I have read and agreed to the [terms and conditions.](#)

Reporting Label

Because of the length of the Display Label, it would be a good idea to have a separate & simple Reporting Label.


- Click edit in the Reporting Label line and it should open up with "Terms" for the label.
- You can use the word Terms or change it.

Default Status


By default, the status for the checkbox is clicked, meaning, when your supporter first comes to the form, they are automatically agreeing to the terms. If you would prefer to switch it to Unchecked by default, use the drop-down menu to select the Default Status you desire.

Click **Save** when you are done personalizing the element and it will be added to the form.

Edit Element - Agree to Terms

Display Label 

I have read and agreed to the terms and c

Reporting Label 

Terms

When changing the reporting label only new data will appear under the new label

Default Status

Checked 

Cancel

Save