

# Card on File

Last Modified on 09/25/2023 10:57 am PDT

Note: This feature is only available on your Ticketing activity. If you are not using the Ticketing functionality of GiveSmart Fundraise, this will not work.

Enable your donors to provide a credit card when they check-in through the **Ticketing activity** and continue to use their **Card on File** without bringing it out again, throughout the event, to create a frictionless giving experience at events .

You will need to enable the feature by first going into your Campaign Settings. From the dashboard, either click on the gear icon on the campaign with your ticketing activity or click into the campaign and select the **Settings** category.

Activities

Event Details

Subscription Form

Campaign Thermometer

Settings



Display Links

View Campaign Thermometer

Select the Properties section. There will be an option to **Save guest payment info on file** .

Enable this switch.

## Properties

Campaign Name

A Toast to the Future

Campaign Type

Dinner Galas/Luncheons

Campaign Description

Participate in the next big thing!

221 characters left

Save guest payment info on file

Enable



Now when you **Check in** ticketed people at your event, after you have scanned their ticket or verified their ticket and checked them in, you will be given the option to **Add Guest Credit Card**.



**Success!**

**Scott Couchman's** ticket has been checked-in.

[+ Add Guest Credit Card](#)



Undo

Ok, got it

Enter the guest's details and it will keep those details on file.

## Update Guest Info

First Name

Scott

Last Name

Couchman

Mobile Number

1-818-555-9046

Email

scouchman@mobilecause.com

Card Number

4111 1111 1111 1111

VISA

Expiration

10/20

CW

123

Zip Code

91310

Skip this step

Save

When you select Save, it should indicate that the Credit card info has been updated successfully.



### You're All Set

Credit card info has been updated  
successfully

Ok, got it

#### Notes:

- The guest's information will be available only for the next 24 hours.
- If the Credit Card was entered incorrectly, the guest will need to be undone, then checked in again to correct the mistake. See the [Manage Guests](#) article for more

information.

- Frequently, the code will be cached, so they will only have to enter it one time for the event.

The guest will receive a text message with their code.



Thanks for supporting MCAcademy. Your one time code (valid only for the next 24 hrs): 6697. Do not share it with anyone else.

When they then text in a Keyword to donate or purchase anything and follow the link, they will be asked for their code.

When they enter the code, the payment section of the payment form will be hidden and that stored information will be used.

Pay with my card ending in **1111**

I would like to cover the payment processing fee.

I'm not a robot  reCAPTCHA  
Privacy - Terms

**\$25.00**

**SUBMIT**