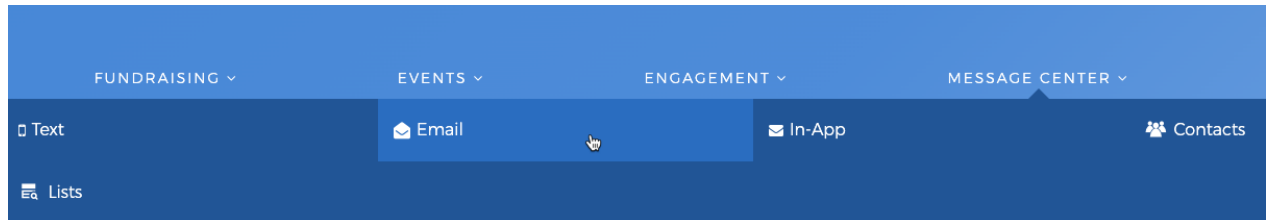


Email Reporting

Last Modified on 03/02/2022 9:44 pm PST

To view your email messages that have been sent, you will need to go to Message Center > Email



And then click on the Outbox.

[← Back to Dashboard](#)

Email

Scheduled

[Send an Email Message](#)

[Outbox](#)

[Drafts](#)

Scheduled

There are no messages to display.

Sent

Campaign	Type	Title	Sent	Stats ?	Date & Time	Status
MobileCause Fundamentals	Email	Test	3	Open rate: 100.0% (3) Click-through rate: 33.3% (1) last activity: 10 days ago	10/24/2018 09:29 am (Immediate)	Sent

The Outbox will show you:

- Which **Campaign** the message was sent from
- The **Type** of message
- The **Title** of the message
 - Clicking on the title will show you the details of the message
- **Sent** will show you how many unique email addresses the message was sent to.
- **Stats** will show you the open rate of the email and the click-through of any links you have in it.
- **Date & Time** show when the message was sent
- **Status** will either show as Sent or provide any errors it may have had when sending the message.