## **Ticketing Training**

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The GiveSmart Fundraise Intermediate series of training sessions build on the Fundamentals with four additional sessions/topics, so you can make the most out of your GiveSmart Fundraise account. For more on the recordings, click here.

This session takes you through everything about the GiveSmart Fundraise Ticketing activity. You're planning your event and you want to sell tickets? This class is for you. We will guide you through the design of the GiveSmart Fundraise Ticketing activity and what it has to offer. We'll show how your supporters will purchase tickets, and assign tickets to people in their party. And we'll guide you through the check-in process when the big day comes, so you can manage your supporters, your tickets, and your volunteers.

## Agenda

- Preparation
  - o Campaign (Event) Details
- Creating Tickets
- Purchasing Features
- Managing Guests
- Check-In Guests

## **Ticketing Class**

## **Further Study**

- Read all about the Ticketing features in the Ticketing section in the Knowledge Center.
- Watch the other Intermediate level classes here.